



Kick-off meeting

24-25th May 2022

Next Steps
Marta Pisano- CSPA
Asturias, Spain.



The project: "Improving Digital Empowerment for Active Healthy Living" (IDEAHL) has received funding by the Horizon Europe Framework Programme under GA 101057477



Funded by
the European Union



WORKING PLAN

Main tasks and objectives to reach by
December 2022 (M8)



SERVICIO DE SALUD
DEL PRINCIPADO DE ASTURIAS



GOBIERNO DEL
PRINCIPADO DE ASTURIAS
CONSEJERÍA DE SALUD



FICYT

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DELIVERABLES BY DECEMBER 2022

As summary:

N° WP	N° D	Deliverable name	Lead participant	Type	Dissemination	Delivery date
WP1	D1.1	Report on (d)HL	UCN	Document Report	PU	M6 (October 2022)
WP4	D4.1	IDEAHL Inclusion, ethics & privacy toolkit V.1	CSPA	Document Report	PU	M8 (December 2022)
WP5	D5.1	Dissemination strategy V.1	CEI	Document Report	PU	M3 (July 2022)
WP6	D6.1	Management & Coordination Plan V.1	CSPA	Document Report	SEN	M3 (July 2022)
WP6	D6.3	FAIR Data management plan V.1	CSPA	Document Report	SEN	M6 (October 2022)



TASK BY DECEMBER 2022

Grant Chart

IDEAHL GANTT CHART	Year 1							
	1	2	3	4	5	6	7	8
WP1 Map (d)HL research and practices in Europe and beyond	█	█	█	█	█	█	█	█
Task 1.1 Map (d)HL research	█	█	█	█				
Task 1.2 Map existing practices in (d)HL	█	█	█	█	█	█		
Task 1.3 Analysis of health literacy levels across Member States			█	█	█	█	█	
Task 1.4 Improvement and update of the EU Health Literacy Atlas							█	█
Task 1.5 Involving policy makers						█	█	█
WP2 Co-creation of the EU strategy to improve (d)HL					█	█	█	█
Task 2.1 Co-creation methodology and roadmap					█	█	█	█
Task 2.2 Setting the framework					█	█	█	█
Task 2.3 Traditional "co-creation" activities								
Task 2.4 Social media campaign								
Task 2.5 Development of the EU (d)HL Strategy								
WP3 Implementation, monitoring, and evaluation of the EU (d)HL Strategy								
Task 3.1 Implementation of EU Strategy's actions								
Task 3.2 Monitoring and impact evaluation of the (d)HL Strategy								
Task 3.3 Development of mechanisms and indicators to assess health literacy levels								
WP4 Inclusion, privacy and ethics in the (d)HL Strategy	█	█	█	█	█	█	█	█
Task 4.1 Inclusion and gender-specific issues	█	█	█	█	█	█	█	█
Task 4.2 Ethics and privacy components of the EU (d)HL Strategy	█	█	█	█	█	█	█	█
WP5 Dissemination and exploitation	█	█	█	█	█	█	█	█
Task 5.1 Dissemination strategy & visual identity	█	█	█	█	█	█	█	█
Task 5.2 Project website and media dissemination	█	█	█	█	█	█	█	█
Task 5.3 Organisation of conferences and participation in events	█	█	█	█	█	█	█	█
Task 5.4 Exploitation and sustainability of results	█	█	█	█	█	█	█	█
Task 5.5 Replication actions	█	█	█	█	█	█	█	█
WP6 Management, coordination, and quality assurance	█	█	█	█	█	█	█	█
Task 6.1 Coordination, reporting, and data management	█	█	█	█	█	█	█	█
Task 6.2 Kick-off and other periodic meetings	█	█	█	█	█	█	█	█
Task 6.3 Internal evaluation, quality and risk management	█	█	█	█	█	█	█	█



MILESTONES BY DECEMBER 2022

As summary:

N° WP	Nº Milestone	Milestone name	Lead beneficiary responsible	Due date	Means of verification
WP1	1	Mapping of (d)HL completed	MLHSA	M6	Report on (d)HL with findings from the analysis of the current literature and practices and monitoring mechanisms and indicators drafted at M6.
WP2	4	Improvement targets and areas for the EU (d)HL Strategy	CSPA	M7	Based on WP1 results, targets and areas for improvement to be tackled within the EU (d)HL Strategy will be defined, to be considered in the co-creation process.
WP4	8	Gender/cultural/socioeconomic inclusivity framework	CSPA	M8	A strategy (D4.1) with recommendations about gender and cultural adaptation of (d)HL initiatives, considering socio-economic variables, will be prepared.
WP5	9	Visual identity, website, social media	CEI	M6	Visual identity for dissemination will be developed. It will be applied to project website and social media.

TECHNICAL JUSTIFICATION

Reports to the coordinator:

- Periodic reports: **every 3 months**
- Deadline for submission of the first one: **15 August 2022**



TECHNICAL JUSTIFICATION

Reports to the coordinator:

- Periodic financial statements: **every 6 months**
- Deadline for submission of the first one (M1 to M6): **15 November 2022**



MEETINGS

Management Board (MB) & Steering Committee (SC)

- Periodic virtual meeting : **every month**
- Next: **28 June, 26 July and 30 August 2022**



QUALITY CONTROL

Tools for Data Collection

- Consensus required: final definition of the KPIs for all the WPs feedback from WP leaders (and task leaders) will be requested.
- Deadline: **22 June 2022**



QUALITY CONTROL DELIVERABLES

WP leader	No	WP	Lead participant	Deadline for submission through Sygma	Reviewers		Deadline - delivery for review	Deadline - review submitted	Deadline - final version to FICYT
UCN	D1.1	1	UCN	31/10/2022	CSPA	RMIT	10/10/2022	17/10/2022	24/10/2022
CSPA	D4.1	4	CSPA	31/12/2022	EIWH	CE	09/12/2022	16/12/2022	23/12/2022
CEI	D5.1	5	CEI	31/07/2022	CSPA	ALL DIGITL	08/07/2022	15/07/2022	22/07/2022
CSPA /FICYT	D6.1	6	CSPA /FICYT	31/07/2022	CE	CDC	10/07/2022	17/06/2022	24/07/2022
CSPA /FICYT	D6.2	6	CSPA /FICYT	31/10/2022	RMIT	CDC	10/10/2022	17/10/2022	24/10/2022

QUALITY CONTROL RISK PLAN



Risk No	Date	WP	Risk Description	Impact (1-5)	Likelihood (1-5)
R1	24/05/2022	All	Lack of coordination among partnership	5	2
R2	24/05/2022	All	Internal conflicts within the partnership	5	2
R3	24/05/2022	6	Difficulties of the partners for carrying out the financial justification	3	2
R4	24/05/2022	All	Delays in face-to-face activities due to future COVID-19 evolution	5	3
R5	24/05/2022	All	Deliverables of low quality	3	2
R6	24/05/2022	3	Low participation of stakeholders in the co-creation	3	3
R7	24/05/2022	2, 3, 4	Lack of policymakers support	5	3



IDEAHL



- PhD. Marta Pisano González
- Martamaria.pisanogonzalez@asturias.org
- www.astursalud.es



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